

Association of the personnel of the confederation

Statutes of the section APC-EPFL

Article 1 Name and headquarters

The Association of the personnel of the Confederation (hereafter referred to as "APC-EPFL"), is an association within articles 60 and following of the Swiss Civil Code. It brings together the employees, both active and retired, of the EPF of Lausanne. The section has its registered office in Lausanne. It forms part of the APC Switzerland, in accordance with article 8 of the Statutes of the APC Switzerland.

Article 2 Objectives

The objective of the section is to defend the professional, economic, social and cultural interests of its members, in conformity with article 1 of the Statutes of the APC Switzerland. The APC-EPFL maintains strict political and denominational neutrality. The APC-EPFL may propose services to its members either directly or by directing them towards certain service providers.

Article 3 Liability

The section is liable for its obligations exclusively on its assets; all personal liability of its members is excluded.

Article 4 Members

All employees and pensioners of the EPFL, whatever their position and status, may become members of the APC-EPFL. Admission and resignation as a member of the APC-EPFL takes place after membership by letter, fax or e-mail. The rights and the obligation to pay dues begin upon admission. A member can, by a written statement

addressed to the secretariat of the association and subject to a delay of six months, resign with effect as of June 30th or December 31st.

Anyone who no longer fulfils the membership conditions shall be regarded as having resigned. At the proposal or with the approval of the section, the Steering Committee may exclude a member.

The resignation or exclusion puts an end to any obligations or claims vis-à-vis the APC-EPFL.

Article 5 Voting right and eligibility

All of the members have a right to vote and are eligible to be elected. In general, voting is done by a show of hands. If three members so request, voting shall take place by secret ballot. Decisions are taken by a majority of votes of the members present.

Article 6 Finances

Each member pays an ordinary central contribution in accordance with article 5 of the Statutes of the APC Switzerland. The section can collect an additional contribution in order to enable it to fulfil the tasks that are incumbent upon it.

Article 7 The general meeting

The general meeting is the supreme body of the association. It has the inalienable right

- a) to approve the annual report and the programme of activities
- b) to approve the accounts, to determine the contribution of the section and to approve the budget
- c) to appoint, for two years, the chairman or the chairwoman and the other members of the committee
- d) to appoint, for two years, the auditors
- e) to decide on all questions of principle
- f) to appoint the representatives of the section and their substitutes within the bodies of the APC Switzerland.

The maximum mandate period of the chairman, the members of the committee and section representatives cannot exceed 8 years. In general, the general meeting is convened once a year by the committee.

Article 8 The committee

The committee is composed of at least 3 members and at most 7. It provides for its own organisation.

The committee

- a) manages the affairs of the section and represents it vis-à-vis third parties
- b) convenes the general meeting
- c) executes the decisions of the general meeting
- d) presents the annual report, the accounts and the budget
- e) appoints the commissions provided for in article 11.

Article 9 Obligation

The section is validly bound vis-à-vis third parties by the signature of two members of the committee.

Article 10 Auditors

Two auditors and a substitute are appointed for two years. At the end of the period, they may be re-appointed.

The auditors verify the accounting of the section and prepare a report to be submitted to the general meeting.

Article 11 Commissions

The committee can set up commissions that are given the task of studying specific problems.

Article 12 Amendment of the Statutes

The Statutes can be modified by the general meeting if the proposed new text appears on the agenda. The decisions are taken by a majority of two-thirds of the voting members.

Article 13 Dissolution of the section

Dissolution of the section may be requested by at least two-thirds of all of the members. It may only be pronounced by a majority of four-fifths of the members present at the general meeting.

Article 14 Other provisions

The section and its members are bound by the Statutes of the APC Switzerland.

The APC Switzerland plays the role of arbitrator in the event of a dispute between the section committee and the members.

Article 15 Approval of the Statutes

The present Statutes were approved by the Steering Committee of the APC Switzerland during its session of 7 December 2011 and adopted by the Constituent Assembly of the APC section EPFL, on 3 November 2011. They shall enter into force on 3 November 2011.

In case of doubt or conflict, the French version of the **Statutes** are the valid one.

Section APC-EPFL

The Chairwoman:
Jacqueline Morard

The Secretary:
Pierre Etienne

Lausanne, 14 November 2011